

Parkwood Square Villas

Board of Director's Meeting

Date/Time: 2/17/2026 6:30

Location: Ameri-Tech Community Management Inc.

Minutes

1. Call to order at 6:29PM
2. Proof of notice posted
3. Quorum of the Board Established: Present President, Jeanne Roney, Vice President, Austin Delgado, Secretary, Ciara Adames, Treasurer, Orlando Cruz, and Andrea Catte were also Present.
4. Prior business discussed as to what has been completed.
5. New Business: Discussion of updating laundry facilities was, pest control, potential treatment of common areas, parking lot resurfacing and adding handicapped spaces, proposed rule changes including allowing pets, and other parking lot adjustments.

To be done:

- Roof cleaning to be scheduled around March 1st
 - Get additional parking lot quotes
 - Schedule property walk through to identify sidewalks that need repair
 - Send letter to managers at A&B for palm tree safety concern
 - Contact lighting/paving contractor
 - Send finalized rule changes to attorney
 - Send finalized parking lot changes to residents
 - Contact fire inspection company
 - Send out communication regarding pest control options
 - Check previous fire inspection invoices
 - Schedule for the next quarterly meeting
6. Open Forum
 7. Next Meeting Date: To be announced
 8. Adjournment: 7:30PM
 9. Prepared by: Ciara Adames, Secretary